



**Members are summoned to the
Annual General Meeting of Tandridge Parish Council
To be held on Tuesday 7th June at 7.30pm at St Peters Church, Tandridge**

A G E N D A

Members of the public and press are welcome and encouraged to attend.

10.	PROCEDURAL MATTERS
10.1	Apologies: To receive apologies for absence
10.2	Disclosure of Interests: To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
10.3	Public questions: The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda.
10.4	Minutes: Minutes of the Parish Council meeting held on the 10 th May 2022, are to be agreed and signed as a true record.

11.	REPORTS
11.1	County Councillor Report
11.2	District Councillor Report

12.	ADMINISTRATION
12.1	Councillors to confirm approval of the Zurich Parish Council Insurance Policy.
12.2	Councillors to note that the internal audit was completed and documents circulated for review

13.	FINANCIAL
13.1	Councillors to review and sign off bank reconciliation
13.2	Councillors to confirm and approve internal audit report
13.3	Councillors to confirm and approve the Annual Governance Statement
13.4	Councillors to confirm and approve the Accounting Statements
13.5	Councillors to confirm and approve the 2020/21 accounts
13.6	Councillors to confirm and approve the decision to declare exempt from an audit
13.7	Councillors to approve Clerks June Salary £953.55 Gross May Pay Less deductions of Tax and NI
13.8	Councillors to approve payment of the June (M2) PAYE due by the 22 nd July 2022
13.9	Councillors to approve the Clerks Expenses for May 2022 £31.40
13.10	Councillors to approve David O'Mahony services £125.00
13.11	Councillors to approve St Peters Church – Hire of Monthly Meeting Space £36.00
13.12	Councillors to approve Farsight Internal Auditor Invoice

14.	PARISH ENVIRONMENT
14.1	Councillors to discuss and report on the Jubilee Celebrations in Tandridge Parish
14.2	Tandridge Parish Council to discuss the Jubilee field and the required improvements regarding damaged fencing, overgrown ditches and needed tree work

15.	NEIGHBOURHOOD PLAN
15.1	Councillors to receive a general update regarding the current situation
16.	PLANNING – Applications to be reviewed by Tandridge Parish Council and comments sent to Tandridge District Council
16.1	2022/619/TPO 1 Paygate Cottages, Godstone Road, Oxted, Surrey, RH8 9NG T1) - Sycamore - Reduce Crown by 4.5m in height and up to 3m laterally to a residual height of 17m and a final overall spread of 10m. Over-extended limbs, reduced risk of failure. http://tdccomweb.tandridge.gov.uk/Planning/dialog.page?org.apache.shale.dialog.DIALOG_NAME=gfplanningsearch&Param=lg.Planning&SDescription=2022/619/TPO&viewdocs=true
16.2	2022/443 8 Park View, Crowhurst Lane End, Tandridge, Oxted, Surrey, RH8 9NT Demolition of existing garage and rear addition. Erection of a single storey rear and two storey side extension with a pitched roof incorporating two dormer windows to front and rear roof slopes. http://tdccomweb.tandridge.gov.uk/Planning/dialog.page?org.apache.shale.dialog.DIALOG_NAME=gfplanningsearch&Param=lg.Planning&SDescription=2022/443&viewdocs=true
17.	INFORMATION FOR COUNCILLORS <i>(for noting and including on future agendas)</i>
17.1	Future Agenda Items
18.	MEETING DATES
18.1	5 th July 2022 6 th September 2022 4 th October 2022 1 st November 2022 6 th December 2022